

HEADTEACHER:
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THE LATYMER SCHOOL

Founded 1624

GOVERNING BODY- AGENDA

7.00PM ON TUESDAY, 19 NOVEMBER 2024, LRC

PART 1 – ATTENDEES:			
NAME	POSITION	DATE APPOINTED	END OF TERM OF OFFICE
Edward Cooper	FOUNDATION GOVERNOR	03 Nov 2017 2 nd Term	02 Nov 2025
Corrine Harms	FOUNDATION GOVERNOR	01 Feb 2021	31 Jan 2025
Bilal Mahmood	FOUNDATION GOVERNOR	01 Feb 2021	28 Feb 2025
Krishna Mehta	FOUNDATION GOVERNOR	21 March 2019 2 nd Term	20 March 2027
Matthew Papasavva	FOUNDATION GOVERNOR	21 March 2019 2 nd Term	20 March 2027
Stephen Way (Chair)	FOUNDATION GOVERNOR	06 March 2017 2 nd Term	05 March 2025
Sof Yiannakas	FOUNDATION GOVERNOR	21 March 2019 2 nd Term	20 March 2027
Vacancy	FOUNDATION GOVERNOR		
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Reem El-Sharouni	PARENT GOVERNOR	13 Dec 2020	12 Dec 2024
Demi Agrotis	PARENT GOVERNOR	19 May 2023	18 May 2027
John Anthony	PARENT GOVERNOR	19 May 2023	18 May 2027
Shannett Thompson	CO-OPTED GOVERNOR	10 Dec 2018 2 nd Term	09 Dec 2026
Amit Zaveri	LOCAL AUTHORITY GOVERNOR	09 June 2023	08 June 2027
Maureen Cobbett	HEADTEACHER	01 Sept 2015	n/a
Stephen Miles	STAFF GOVERNOR	01 Sept 2022	31 Aug 2026

Also attending

Jamie Bolden, Chair of Trustees, The Latymer Foundation
Dick Hibberd, Vice-Chair of Trustees, The Latymer Foundation

Clerk

Mrs Mary Pope

ALL PAPERS ARE TAKEN AS READ IN ADVANCE OF THE MEETING

	AGENDA	PAPER
1	Welcome and apologies for absence	verbal
2	Declarations of interest Governors are reminded that they should declare any interest relating to items on this agenda	verbal
3	Notification of items of any other business	verbal
4	Approval of minutes of the last meeting: 10 September 2024	ENC 4
5	Matters arising <ul style="list-style-type: none"> • Headteacher appointment • Parent Governor Election 	ENC 5
MEMBERSHIP		
6	Update on membership and vacancies	verbal
7	Committee Membership <ul style="list-style-type: none"> • Note Committee Chairs for academic year 2024/2025 • Link roles 	verbal
8	Related Party Transactions	ENC 8
9	Terms of Reference 2024/25 <ul style="list-style-type: none"> • To Ratify 	ENC 9
10	Organisational Arrangements 2024/25 <ul style="list-style-type: none"> • To Ratify 	ENC 10
STRATEGIC ITEMS		
11	Report of the Headteacher	ENC 11
12	Building Works	verbal
GOVERNANCE AND COMPLIANCE ITEMS		
13	Risk Register	ENC 13
14	Committee Reports	-
14a	Finance 19 November 2024 (Verbal)	Verbal update from Committee Chair
14b	Q2 2024/25	ENC 14b

14c	SFVS 2024 (including Benchmarking dashboard)	ENC 14c
14d	LCVAP 2024/25	ENC 14d
14e	Curriculum and Standards 01 October 2024 (draft)	Verbal To follow: ENC 14e
14f	Admissions 22 October 2024 (draft)	Verbal update from Committee Chair
14g	Admission Arrangements for 2025/26 <i>Agree process following consultation for policy, FAQ, Standard Number</i> Sixth Form Entry requirements	verbal verbal
14h	Pupils and Personnel 12 November 2024 (draft)	Verbal To follow: ENC 14h
14i	Annual Safeguarding Report – to be presented at the next Full GB	Verbal
14j	Pay 18 November 2024 (verbal)	Verbal update from Committee Chair
14k	Teacher Pay Award 2024/25	verbal
15	Policies for ratification	
15a	Charging and Remissions Policy (FINCOM)	ENC 15a
15b	Bursary Fund Policy (FINCOM)	ENC 15b
15c	Governor's Allowances Policy (FINCOM)	ENC 15c
15d	Lettings Policy and Charges (FNCOM)	ENC 15d
15e	Complaints Procedure	ENC 15e
15f	Health and Safety Policy (To move to next agenda)	ENC 15f
15g	Appraisal Policy (Pay)	ENC 15g
15h	Capability Procedure (Pay)	ENC 15h
15i	Pay Policy (Pay)	ENC 15i
16	Health and Safety	ENC 16
	OTHER BUSINESS	
17	Governor Visits	verbal
18	Training <ul style="list-style-type: none"> • Safeguarding Training update • Cyber-Security Training • Governor Training – Demi Agrotis 	verbal
19	Governor Skills Audit	ENC 19
22	Chair's Action <ul style="list-style-type: none"> • 	verbal
23	AOB *ADVISE CHAIR IN ADVANCE OF THE MEETING*	verbal
24	Items to remain confidential	verbal
	NEXT MEETING	
24	01 April 2025 and 01 July 2025 – 7pm	-